

Snapshot Closing Message

Purpose:

- A brief thank you message letting everyone know that the snapshot results are available, and what they should do and expect next.

When to Send:

- Within an hour of closing the snapshot

Audience:

- All survey takers + leadership

How:

- Sent via Slack or MS Teams into a group channel(s), and via email to all survey participants

Template:

Thank you to everyone who participated in the just-closed DX snapshot – we achieved a whopping [XX%] participation rate!

The DevEx team and leadership will be analyzing the results and compiling key findings and investment areas, which we'll share in a couple of weeks. In the meantime, the raw data is available to everyone by signing in to DX [here](#). Managers, please review the results with your teams by following the instructions [here](#)

[Insert schedule for enablement sessions or other post-snapshot plans, if applicable]

Our [\[DX//COMPANY FAQ\]](#) provides more background and tips. Please reach out if you have any questions!

Thank you again!